

## STATE PROPERTIES COMMITTEE

### SPECIAL MEETING

FRIDAY, JULY 7, 2006

A special meeting of the State Properties Committee was called to order at 3:31 p.m. by Chairman Jerome F. Williams. Other members present were Mr. Robert Griffith, representing the Department of Administration, and Mrs. Genevieve Allaire Johnson, Esquire, representing the Department of Attorney General and Mr. Robert Kay, Public Member. Also in attendance were Cheryl Asquino and John Ryan from the Department of Administration; Adam McCarthy from Have No Fear Productions, Inc.; Steven Feinberg from the Rhode Island Film & TV Office; and Gemma Gorham from the Department of Health.

ITEM A – DEPARTMENT OF ADMINISTRATION – A request was made to allow Have No Fear Productions, Inc. to utilize a portion of Station Park to erect tents for staging, clothing and catering necessary for the filming of Underdog. Ms. Asquino explained that the portion of Station Park which will be utilized is the portion of the park located closest to the State House and owned by the State of Rhode Island. Ms. Asquino indicated that she has provided copies of the executed Guarantee from Walt Disney Pictures for the members of the State Properties Committee. The central portion of the park owned by Amtrak will not be utilized. Mr. McCarthy explained that two main tents measuring 40' x 80' and 40' x 60' will be set up in a 'T' shape and use for catering and holding. Mr. McCarthy provided a diagram, which illustrated the proposed setup for the tents to the members of the State Properties Committee. Mr. McCarthy explained that

four (4) additional tents will be erected for wardrobe and changing areas. There will also be approximately six (6) to eight (8) portable restrooms on the property; however, it has not been decided where they will be placed. Mr. Griffith asked if the tents will be erected for the full three (3) week period. Mr. McCarthy stated that, weather permitting, the tents will be erected from July 7, 2006 through July 30, 2006. Mr. Griffith asked if there will be twenty-four (24) hour security in place. Mr. McCarthy indicated there will be twenty-four (24) hour security provided by Have No Fear, Inc.'s internal security. Have No Fear Productions, Inc. will supplement its security with Capital Police and Providence Police, if necessary. Ms. Allaire Johnson asked if Mr. McCarthy has a certificate of insurance for her review, as she did not receive a copy with the License Agreement.

Mr. McCarthy provided a copy of the insurance certificate to Ms. Allaire Johnson.

Chairman Williams commented that Have No Fear Productions, Inc., with respect to any of the previous license agreements, has surpassed his expectations in regard to managing security issues. A motion was made to approve by Ms. Allaire Johnson and seconded by Mr. Griffith.

Passed Unanimously

Mr. Williams stated for the record that Have No Fear Productions, Inc. has been informed that no vehicle traffic is allowed over the portion of Station Park owned by Amtrak.

ITEM B – Department of Health – A request was made for approval of a Memorandum of Understanding between the Department of Health, the Department of Environmental Management and the Department of Administration to coordinate,

facilitate and operate a farmers' market. Ms. Gorham explained that last year the farmers' market was located on the front lawn of the Department of Administration building and some minor problems occurred; therefore, this year she is requesting that the farmers' market be held in the courtyard between the Department of Health, the Department of Environmental Management and the Department of Administration. Ms. Gorham provided the members of the Committee with a proposed schematic for their review. Chairman Williams indicated that he believed that the courtyard is a better location for the farmers' market as it will be visible to not only the Department of Administration, but also the Department of Transportation and the Department of Health. Chairman Williams inquired as to insurance. Ms. Gorham indicated that the Department of Environmental Management is responsible for collecting the insurance certificates. The Department of Environmental Management is requiring the farmers to not only provide proof of liability insurance, but also sign an indemnification clause. Ms. Gorham indicated that as the vendors are different from week to week, The Department of Environmental Management will obtain the insurance certificates weekly. Chairman Williams suggested that any motion to approve should be subject to the Department of Environmental Management's responsibility to collect the liability insurance certificates from the vendors on a weekly basis. A motion was made to approve by Mr. Griffith subject to the Department of Environmental Management's responsibility to collect the liability insurance certificates from the vendors on a weekly basis and said motion was seconded by Ms. Allaire Johnson.

Passed Unanimously

There being no further business to come before the State Properties Committee, the meeting was adjourned at 3:49 p.m. A motion was made to adjourn the meeting of the State Properties Committee by Mr. Griffith and seconded by Mr. Kay.

Passed Unanimously

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Holly H. Rhodes, Executive Secretary